JASPER PUBLIC LIBRARY BOARD MEETING
Thursday, December 12, 2024, at 4:15 PM
Jasper Public Library Hickory Meeting Room

Present: Pamela Catt, Nona Baker, Lisa Kincer, Anna Grant, Kathy Eckerle, Experience Manager Jordan Schuetter, Director Christine Golden **Absent:** Ann Shappard, Abby Kennedy

1. **Call to Order:** President Catt called the regular Jasper Public Library meeting to order in the Jasper Public Library Hickory Meeting Room directly following the DCCPL regular meeting at 4:30 PM.

2. **Consent Agenda:**
    a. **Minutes: Minutes** from the regular Jasper Public Library meeting held on November 14, 2024, were given to the board for review.
    b. **Financial Reports:** The Treasurer's Report covering November 1, 2024, through November 30, 2024 was provided to the Board for review.
    c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
    d. **Manager's Report:** The Manager's report was included in the board packets for review.

On a motion by Grant, second by Eckerle, the Consent Agenda was approved. (5-0)

3. **Public Forum: none**

4. **New Business**
    a. **Cancellation of Outstanding Checks:** Golden presented a resolution to cancel any outstanding checks for the library that were older than 2 years old.

On motion by Grant, second by Kincer, the board approved the Resolution to Cancel Outstanding Checks. (5-0)

    b. **2025 Salary Resolution:** The 2025 Salary Resolution includes a 4% pay raise for all JPL employees and step increases for those who have moved on to the next five year step.

On motion by Baker, second by Eckerle, the board approved the 2025 Salary Resolution. (5-0)

    c. **2025 Stipend Resolution:** A benefit for all full-time employees, that is dispersed equally over all 26 pay periods was presented for approval. The stipend for 2025 is set at $2,600 for each 40 hour per week full-time employee and $2,080 for each 32 hour per week full-time employee.

On motion by Kincer, second by Grant, the board approved the 2025 Stipend Resolution. (5-0)

    d. **Tuition Reimbursement Request-Jasmine Vonderheide:** Golden presented a tuition reimbursement request for Amy Bastien to be reimbursed for two courses in the amount of $1,000 total.

On Motion by Grant, second by Eckerle, the board approved the Tuition Reimbursement for Jasmine Vonderheide in the amount of $1,000. (8-0)

5. **Director's Update:**
    a. **Notary Services:** Golden discussed that Jasper's Notary Service is used almost daily and many times multiple times per day. Four staff members are currently notaries and the library pays for their licensing and insurance.
    b. **Winter Break Programs:** Golden shared the slate of programs scheduled for Winter Break. After that the programming staff will not host any other programs during January and use that time to reset and prepare for the upcoming months.

6. **Upcoming conferences/workshops/meeting:** None

7. **Next Regular Meeting:** The next regular Jasper Public Library meeting has been scheduled to begin directly following the DCCPL meeting but not before 4:15 PM in a Jasper Public Library Meeting Room, Thursday, January 9, 2025.

8. **Adjournment**: On a Motion by Kennedy, second by Kincer, the meeting adjourned. (5-0)

Signed this 9th day of January, 2025

Amy Shepard
Lisa Kincer
Anna Grant
Kathy Eckerle
Nora Baker
Pamela Cate

ATTEST: Amy Shepard