**DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY BOARD MEETING**
**Thursday, October 9, 2025 at 4:00 PM**
**Jasper Public Library Meeting Room**

**Present:** Steve Scott, Gaylene Laubscher, Pamela Catt, Anna Grant, Ann Shappard, Heidi Ehrhard, Nona Baker, Marc Steczyk, Ann Shappard, Lisa Kincer, Kathy Eckerle, Director Christine Golden, Experience Manager Jordan Schuetter,
**Absent:** Nona Baker

1. **Call to Order:** President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:00 PM in the Jasper Public Library Meeting Room.

2. **Consent Agenda:**
    a. **Minutes**: Minutes from the regular Dubois County Contractual Public Library meeting held on September 11, 2025, given to the board for review.
    b. **Financial Reports:** The Treasurer's Report covering September 1, 2025, through September 30, 2025, was provided to the Board for review.
    c. **Claims:** Copies of the claims were provided to the Board for review and approval.
    d. **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Ehrhard, second by Grant, the Consent Agenda was approved. (10-0)

3. **Public Forum:** none

4. **New Business:**
    a. **2026 Budget Adoption**: Golden presented the final 2025 Budget for adoption.

On motion by Eckerle, second by Shappard, the 2026 Budget was adopted. (10-0)

    b. **ILS Contract Proposal:** Golden shared a proposal to switch to a new Integrated Library System (ILS). Costs continue to rise with the current company TLC without many updates to the product. After much research, Golden is recommending the library switch to a product called Atriuum which is provided by BookSystems Inc out of Alabama. The cost saving will be over 50% of the existing product with some exciting enhancements, especially for patrons. Library would make the migration starting December 17.

On motion by Catt, second by Laubscher, the contract with BookSystems was approved. (10-0)

5. **Library Updates, Director Golden:**
    a. **Infrastructure Project:** The final installation of the networking infrastructure project were completed yesterday. It was a lengthy project, but Golden stated that the libraries are already seeing better network performance throughout the four buildings.
    b. **Phone Project:** The new phone system will be installed tomorrow and go live on Monday morning.
    c. **Baker and Taylor:** Golden shared an update about Baker and Taylor and their closure. This was the library's primary book vendor, since the existence of the library. It is a big change for staff but Beth has already got us set up with our new vendor Ingram. Hopefully patrons will not see too much of a delay of new materials.

6. **Upcoming conferences/workshops/meetings:** Staff development day will be held on Monday, October 13 and four staff members will be attending the 2025 Indiana Library Federation Conference on November 10-11.

7. **Next Regular Meeting:** The next regular Dubois County Contractual Public Library meeting is scheduled to be held at the Jasper Public Library on Thursday, November 13, 2025, at 4:00 PM.

8. **Adjournment:** On a Motion by Kennedy, second by Laubscher, the meeting adjourned. (10-0)

Signed this _____13th_____ day of _____November_____, 2025

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ATTEST

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Secretary