

DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY BOARD MEETING
Thursday, February 13, 2025 at 4:15 PM
Jasper Public Library Hickory Meeting Room

Present: Steve Scott, Pamela Catt (arrived later), Lisa Kincer, Gaylene Laubscher, Heidi Ehrhard, Nona Baker, Ann Shappard, Kathy Eckerle, Abby Kennedy, Marc Steczyk, Business Manager Angie Schitter, Experience Manager Jordan Schuetter, Director Christine Golden **Absent:** Anna Grant

1. **Call to Order:** President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:15 PM in the Jasper Public Library Hickory Meeting Room.
2. **Consent Agenda:**
 - a. **Minutes:** Minutes from the regular Dubois County Contractual Public Library meeting held on January 9, 2025 given to the board for review.
 - b. **Financial Reports:** The Treasurer's Report covering January 1, 2025, through January 31, 2025, was provided to the Board for review.
 - c. **Claims:** Copies of the claims were provided to the Board for review and approval.
 - d. **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Kennedy, second by Steczyk, the Consent Agenda was approved. (9-0)

3. **Public Forum:** none

4. **Birdseye Branch Library Update-AmyJo Lytle:** AmyJo attended the board meeting and shared about the latest happenings at the Birdseye Branch. Program attendance has been at the highest level in years and most programs are at or near capacity. She thanked her staff and volunteers for all they do for the library with special mention to Debbie Ramirez who just celebrated her one-year anniversary working at the library.

5. **New Business:**

- a. **Non-Resident Fee:** Golden presented the 2025 Non-Resident Fee resolution. The 2025 Non-Resident fee will be set at \$68.

On motion by Laubscher, second by Kincer, the board approved the 2025 Non-Resident Fee. (10-0)

- b. **Matrix Proposal:** Golden presented a proposal from Matrix Integration to enter into an agreement for Managed IT Services. The agreement would have Matrix assuming long-term and day-to-day responsibilities for the library's IT hardware and infrastructure. The proposal is for a three-year agreement but can be terminated by either party with 30 days' advance notice.

On motion by Baker, second by Steczyk, the board approved the proposal from Matrix Integration for Managed IT services. (10-0)

6. **Library Updates, Director Golden:**

- a. **Legislation:** Golden discussed current legislation at the Indiana State House that could impact library operations, most notably HB 1001 and SB 001.
- b. **Upcoming Programs:** Several upcoming programs are sure to bring in crowds to our branches. Kenny Eck will be presenting a program on Mushrooms at the Dubois Branch on Monday, March 10. Laura Keys will be at the Ferdinand Branch on March 6 to present a program about Teen Anxiety and

Depression. There is also the first of three upcoming author fairs at the Ferdinand Branch on Thursday, February 20.

c. **Winter Reading:** Winter Reading 2025 will continue through the end of February.

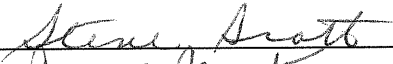
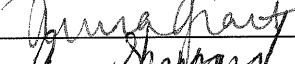
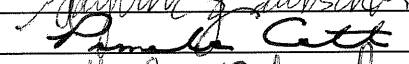
d. **Statistics:** Golden shared the 2024 Statistical Worksheet that is used to complete the 2024 Library Annual Report.

7. **Upcoming conferences/workshops/meetings:** None

8. **Next Regular Meeting:** The next regular Dubois County Contractual Public Library meeting is scheduled to be held at the Dubois Branch Library on Thursday, March 13, 2025, at 4:30 PM.

9. **Adjournment:** On a Motion by Shappard, second by Ehrhard, the meeting adjourned. (10-0)

Signed this _____ 13th _____ day of _____ March _____, 2025

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ATTEST



Secretary

**DUBOIS COUNTY CONTRACTUAL LIBRARY BOARD
JASPER PUBLIC LIBRARY BOARD
JOINT EXECUTIVE SESSION**

**Thursday, February 13, 2025, at 4:00 PM
Jasper Public Library Meeting Room**

Present: Steve Scott, Nona Baker, Lisa Kincer, Gaylene Laubscher, Ann Shappard, Abby Kennedy, Kathy Eckerle, Marc Steczyk, Heidi Ehrhard, Director Christine Golden **Absent:** Pamela Catt, Anna Grant

The Dubois County Contractual Library Board and the Jasper Public Library Board met in a joint Executive Session at 100 Third Avenue, Suite B, Jasper, Indiana, in accordance with:

I. C. 5-14-1.5-6.1 (b) (6)

With respect to any individual over whom the governing body has jurisdiction:

- (A) To receive information concerning the individual's alleged misconduct; and
- (B) To discuss, before a determination, the individual's status as an employee.

I.C. 5-14-1.5-6.1 (d) No other topics were discussed during the meeting.

Signed this _____ 13th _____ day of _____ March _____, 2025

Steve Scott

Anna Grant

Ann Shappard

Gaylene Laubscher

Pamela Catt

Heidi Ehrhard

ATTEST

Gaylene Laubscher

Secretary

