DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY BOARD MEETING
Thursday, August 14, 2025 at 4:00 PM
Jasper Public Library Meeting Room

Present: Steve Scott, Gaylene Laubscher, Nona Baker, Marc Steczyk, Ann Shappard, Lisa Kincer, Kathy Eckerle, Abby Kennedy, Director Christine Golden, Experience Manager Jordan Schuetter, Ferdinand Branch Manager Trina James, Attorney Greg Schnarr **Absent:** Pamela Catt, Anna Grant, Ann Shappard

1. **Call to Order:** President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:00 PM in the Jasper Public Library Meeting Room.

2. **Consent Agenda:**
   a. **Minutes**: Minutes from the regular Dubois County Contractual Public Library meeting held on July 10, 2025, given to the board for review.
   b. **Financial Reports:** The Treasurer's Report covering July 1, 2025, through July 31, 2025, was provided to the Board for review.
   c. **Claims:** Copies of the claims were provided to the Board for review and approval.
   d. **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Ehrhard, second by Eckerle, the Consent Agenda was approved. (8-0)

3. **Public Forum:** none

4. **New Business**
   a. **Phone Managed Service Agreement:** Golden presented a proposal from Matrix Integration to move the library's phone system cloud based. The current physical server is end of life and moving to a cloud-based managed service will save the library approximately $200 per month between the four libraries. The library will also need to purchase new phones to go with the system, but that is a one-time purchase.

On motion by Ehrhard, second by Baker, Phone Managed Service agreement was approved. (8-0)

   b. **2026 Budget Overview:** Golden and Schitter gave an overview of the 2026 budget. The budget includes more money this year for the Contract to Furnish Services with Jasper and accounts for other areas of lost revenue. Overall, the budget is very healthy for 2026. The Public Hearing will be on September 11 with budget adoption on October 9.

   c. **Early Closing August 26:** Golden asked that all libraries close on August 26 at 3:00 PM for the installation of new networking equipment.

On motion by Steczyk, second by Kennedy, the early closure on August 23 at 3:00 PM was approved. (8-0)

5. **Library Updates, Director Golden:**
   a. **Birdseye:** Manager AmyJo Lytle is moving to central Indiana and will no longer be able to work for the library. She will help out in the interim until we find a replacement but Golden has other staff chipping in for the time being.
   b. **Statistics:** The summer saw 76,475 items check out within the four libraries and a door count of 49,775. Golden stated it was a fantastic summer with well-attended programs.

6. **Upcoming conferences/workshops/meetings:** None

7. **Next Regular Meeting:** The next regular Dubois County Contractual Public Library meeting is scheduled to be held at the Jasper Public Library on Thursday, September 11, 2025, at 4:00 PM.

8. **Adjournment:** On a Motion by Kennedy, second by Laubscher, the meeting adjourned. (8-0)

Signed this _____11th_____ day of _____September_____, 2025

ATTEST

Secretary