

DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY BOARD MEETING

Thursday, August 17, 2024 at 4:00 PM

Jasper Public Library Hickory Meeting Room

Present: Steve Scott, Pamela Catt, Nona Baker, Ann Shappard, Lisa Kincer, Gaylene Laubscher, Abby Kennedy, Anna Grant, Kathy Eckerle, Heidi Ehrhard, Experience Manager Jordan Schuetter, Director Christine Golden, **Absent:** Marc Steczyk

Call to Order: President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:00PM in the Jasper Public Library Hickory Meeting Room.

1) Consent Agenda:

- a) **Minutes:** Minutes from the regular Dubois County Contractual Public Library meeting held on July 11, 2024 were given to the board for review.
- b) **Financial Reports:** The Treasurer's Report covering August 1, 2024, through August 31, 2024, was provided to the Board for review.
- c) **Claims: Copies** of the Claims were provided to the Board for review and approval.
- d) **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Shappard, second by Grant, the Consent Agenda was approved. (10-0)

2) Public Forum: none

3) New Business:

- a) **Tuition Reimbursement-Amy Bastien:** Bastien has successfully completed her third class for certification through the University of Wisconsin-Madison. Golden asked that the board approve a reimbursement in the amount of \$324.

On Motion by Shappard, second by Kennedy, the board approved the Tuition Reimbursement Policy for Amy Bastien in the amount of \$324. (10-0)

4) Library Updates, Director Golden:

- a) **DCCPL Audit:** An audit by the State Board of Accounts has been completed and Golden expects the report to be released within the next couple of weeks.
- b) **Zoo Passes:** Mesker Park Zoo passes are now available at the library for check-out and Wesselman Woods will also soon be available. Special thanks to both entities for providing passes to local libraries so that patrons may visit for free when they have the pass. There is one pass per branch and is available to be checked out on a first-come, first-served basis.
- c) **Summer Statistics:** Golden shared that the libraries had a total door count of 46,725 during the school's summer break and 78,473 items were borrowed from the libraries. In addition, 13,060 digital books/audiobooks were borrowed from Libby and Hoopla combined. The board thanked the staff for all their continued efforts to provide opportunities for library patrons.
- d) **Budget-**The 2024 Budget discussion with the State Board of Accounts went well. Only minor changes to expected revenue were made. Golden stated that the Budget Hearings will be in September with approval slated for October meetings.

5) Upcoming conferences/workshops/meetings: none

6) **Next Regular Meeting:** The next regular Dubois County Contractual Public Library meeting is scheduled to be held in the Jasper Public Library on Thursday, September 12, 2024, at 4:00 PM.

7) **Adjournment:** On a Motion by Laubscher, second by Ehrhard, the meeting adjourned. (10-0)

Signed this _____ 12th _____ day of _____ September _____, 2024

Heidi Ehrhard

Angi Shoppard

Anna Grant

Nona Baker

Lisa Kneier

Kathy Eckert

Stephen M. Scott

Taylor Laubscher

ATTEST

Taylor Laubscher
Secretary